**Personal Health Budget**

**Pay Day Timesheet Schedule**

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| --- | --- | --- |
| **Timesheets Period** | **Deadline by which they need to reach Purple by:** | **Pay Day** |
| 14/12/2022-13/01/2023 | 15/01/2023 by 12 noon | 27/01/2023 |
| 14/01/2023-13/02/2023 | 15/02/2023 by 12 noon | 28/02/2023 |
| 14/02/2023-13/03/2022 | 15/03/2023 by 12 noon | 28/03/2023 |
| 14/03/2023-13/04/2022 | 15/04/2023 by 12 noon | 28/04/2023 |
| 14/04/2023-13/05/2022 | 15/05/2023 by 12 noon | 26/05/2023 |
| 14/05/2023-13/06/2022 | 15/06/2023 by 12 noon | 28/06/2023 |
| 14/06/2023-13/07/2022 | 15/07/2023 by 12 noon | 28/07/2023 |
| 14/07/2023-13/08/2022 | 15/08/2023 by 12 noon | 25/08/2023 |
| 14/08/2023-13/09/2022 | 15/09/2023 by 12 noon | 28/09/2023 |
| 14/09/2023-13/10/2022 | 15/10/2023 by 12 noon | 27/10/2023 |
| 14/10/2023-13/11/2022 | 15/11/2023 by 12 noon | 28/11/2023 |
| 14/11/2023-13/12/2022 | 15/12/2023 by 12 noon | 22/12/2023 |
| 14/12/2023-13/01/2024 | 15/01/2024 by 12 noon | 26/01/2024 |

**Please submit your timesheets by the deadlines above. Any timesheets received after the deadlines will be processed and paid on the next pay day. If necessary, please estimate your hours and adjust in the following pay period.**