

 **Self-Employed/Agency Statement Form**

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|  **About You** | **Title (please circle)**  | **Forename/s**  | **Surname**  |
| **Mr**  | **Mrs**  |  **Miss**  | **Ms**  |   |   |
| ***Or name of the company:*** |  |
| **Address**  |
|   |
| **Telephone/Mobile No**  | **Email**  |
|  |  |
| **National Insurance Number**  | **Self-employed Registration Number (or Tax Office and Date Registered)**  |
|   |   |

|  |  |
| --- | --- |
| **Account Name**  |   |
| **Sort code** |  |  |  |
| **Account Number** |  |

I confirm that I take full responsibility for my Income Tax and National Insurance contributions.

I will submit monthly invoices in a suitable format, subject to the current HMRC rules, for self-employed persons to the Customer / sandwellinvoices@purple-dpss.co.uk.

I understand **Purple** will process my invoices in line with the Local Authority contract terms.

|  |  |
| --- | --- |
| **Signed**  | **Date**  |
|     |   |

BIC109, Arise Innovation Hub, Alan Cherry Drive, Chelmsford, Essex CM1 1QT

**tel. 01225 679087**  **email.** cambridgeshireinvoices@purple-dpss.co.uk

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