A purple logo with white text

Description automatically generated

**Self-Employed/Agency Statement Form**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **About You** | **Title (please circle)** | | | | **Forename/s** | | | **Surname** |
| **Mr** | **Mrs** | **Miss** | **Ms** |  | | |  |
| ***Or name of the company:*** | | | | |  | | |
| **Address** | | | | | | | |
|  | | | | | | | |
| **Telephone/Mobile No** | | | | | | **Email** | |
|  | | | | | |  | |
| **National Insurance Number** | | | | | | **Self-employed Registration Number (or Tax Office and Date Registered)** | |
|  | | | | | |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Account Name** |  | | |
| **Sort code** |  |  |  |
| **Account Number** |  | | |

I confirm that I take full responsibility for my Income Tax and National Insurance contributions.

I will submit monthly invoices in a suitable format, subject to the current HMRC rules, for self-employed persons to the Customer / sandwellinvoices@purple-dpss.co.uk.

I understand **Purple** will process my invoices in line with the Local Authority contract terms.

|  |  |
| --- | --- |
| **Signed** | **Date** |
|  |  |

BIC109, Arise Innovation Hub, Alan Cherry Drive, Chelmsford, Essex CM1 1QT

**tel. 01225 679087**  **email.** [cambridgeshireinvoices@purple-dpss.co.uk](mailto:cambridgeshireinvoices@purple-dpss.co.uk)

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