



| From: | To: | Please send timesheet to Purple by: | Pay Date: |
|------------|------------|-------------------------------------|------------|
| 15/12/2025 | 11/01/2026 | 14/01/2026 | 23/01/2026 |
| 12/01/2026 | 08/02/2026 | 13/02/2026 | 20/02/2026 |
| 09/02/2026 | 08/03/2026 | 13/03/2026 | 20/03/2026 |
| 09/03/2026 | 05/04/2026 | 10/04/2026 | 17/04/2026 |
| 06/04/2026 | 03/05/2026 | 08/05/2026 | 15/05/2026 |
| 04/05/2026 | 31/05/2026 | 05/06/2026 | 12/06/2026 |
| 01/06/2026 | 28/06/2026 | 03/07/2026 | 10/07/2026 |
| 29/06/2026 | 26/07/2026 | 31/07/2026 | 07/08/2026 |
| 27/07/2026 | 23/08/2026 | 28/08/2026 | 04/09/2026 |
| 24/08/2026 | 20/09/2026 | 25/09/2026 | 02/10/2026 |
| 21/09/2026 | 18/10/2026 | 23/10/2026 | 30/10/2026 |
| 19/10/2026 | 15/11/2026 | 20/11/2026 | 27/11/2026 |
| 16/11/2026 | 13/12/2026 | 17/12/2026 | 24/12/2026 |
| 14/12/2026 | 10/01/2027 | 15/01/2027 | 22/01/2027 |
| 11/01/2027 | 07/02/2027 | 12/02/2027 | 19/02/2027 |
| 08/02/2027 | 07/03/2027 | 12/03/2027 | 19/03/2027 |

* Timesheet due in early due to bank holiday

* Early pay due to bank holiday

We kindly remind you to submit your timesheets no later than the specified deadline.

Timesheets received after the specified deadline will need to be processed in the next payroll cycle, which may result in delays to payments. To ensure timely payments, please make sure to meet the deadline dates. Thank you for your understanding and cooperation.